



APPLICATION FOR EMPLOYMENT

1766 Scottsville Road
Charlottesville, VA 22902
Phone: 434-295-9556
Fax: 434-973-7450

Parham Construction Company is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

PERSONAL:

Name _____ Date _____
Last First Middle

Address _____
Number & Street City State Zip Code

Years at current address? _____ Height _____ ft. _____ in. Weight _____ lbs.

Position Sought _____ Full Time Part Time

Date Available _____ Salary Desired _____ Phone Number _____

Social Security Number _____ Are you over 18 years old? Yes No

Are you legally eligible for employment in the United States? Yes No

(If offered employment, you will be required to provide documentation to verify eligibility.)

EDUCATION: Please indicate education or training which you believe qualifies you for the position you are seeking.

High School: No. of Yrs Completed (*circle one*) 0 1 2 3 4 **Diploma:** Yes No **G.E.D.:** Yes No

School(s) _____ City/State _____

College and/or Vocational School: Number of Years Completed (*circle one*) 1 2 3 4

School(s) _____ City/State _____

Major _____ Degrees Earned _____

Other Training or Degrees:

School(s) _____ City/State _____

Course _____ Degree or Certificate Earned _____

PROFESSIONAL LICENSE OR MEMBERSHIP:

Certifications Held _____ State of Virginia License Number _____

License Expiration Date _____ Other Professional Memberships _____

(You need not disclose membership in professional organizations that may reveal information regarding race, color, creed, sex, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.)

**This application for employment is good for 30 days only.
Consideration for employment after 30 days requires a new application.**

SKILLS:

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work with the company?

Have you ever been employed by Parham Construction Company? Yes No
If so, when? _____

Are you able to lift up to 80 pounds and carry such a weight for distances up to 50 feet? Yes No

RECORD OF CONVICTION:

During the last ten years, have you ever been convicted of a crime other than a minor traffic offense?
 Yes No

If yes, explain: _____

(A conviction will not necessarily disqualify you for employment. Rather, such factors as date of conviction, seriousness and nature of the crime, and rehabilitation will be considered).

EMPLOYMENT: List most recent employer first, including U.S. Military Service.

May we contact your present employer? Yes No
If any employment was under a different name, indicate name _____

Employer _____ Address _____

Telephone _____ Position _____
Dates of Employment: From _____ (Mo/Yr) To _____ (Mo/Yr)
Salary or Hourly Rate _____ Supervisor _____ Department _____

Duties _____ FT PT No. of Hrs. _____

Reason for Leaving _____

Employer _____ Address _____

Telephone _____ Position _____
Dates of Employment: From _____ (Mo/Yr) To _____ (Mo/Yr)
Salary or Hourly Rate _____ Supervisor _____ Department _____

Duties _____ FT PT No. of Hrs. _____

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Duties _____ FT PT No. of Hrs. _____

Reason for Leaving _____

If you wish to describe additional work experience, attach the above information for each position on a separate piece of paper.

Explain any gaps in work history: _____

Have you ever been discharged or asked to resign from a job? ___ Yes ___ No

If yes, explain: _____

List any friends or relatives working for us

Name _____ Relationship _____

Name _____ Relationship _____

REFERENCES:

Professional

Personal

Name _____

Name _____

Address _____

Address _____

Phone () _____

Phone () _____

Name _____

Name _____

Address _____

Address _____

Phone () _____

Phone () _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Parham Construction Company to verify their accuracy and to obtain reference information on my work performance. I hereby release Parham Construction Company from any/all liability of whatever kind and nature which, at any time, could result from obtaining and basing an employment decision on such information.

I understand that falsified statements of any kind or omissions of facts called for on this application may result in disqualification for consideration for employment or, if already employed, grounds for immediate dismissal.

I understand that should an employment offer be extended to me and accepted, I will fully adhere to the policies, rules and regulations of employment of the Company. However, I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or Parham Construction Company may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____

Date: _____

FOR INTERVIEWERS USE ONLY

DATE	INTERVIEWER	COMMENTS

DATE	REFERENCE	RESULTS